

The Salvation Community & Family Services

2695 Quadra St, Victoria BC (250) 386-8521 Fax (250) 386-8527

Website: <http://salvationarmycfs.com/compTraining.htm>

Computer Training Application Form

Name: _____ Phone #: _____

Emergency Contact:

Name: _____ Phone #: _____

Relationship: _____

Do you have any previous knowledge of Computers? Yes _____ No _____

If "yes," please explain:

Do you feel safe and secure surfing the internet? Yes _____ No _____

Rate your awareness of internet security issues and of protecting yourself online.

1 2 3 4 5
Poor Excellent

Do you have any experience using Microsoft Software such as

Microsoft Word? Yes _____ No _____

If "yes," please give examples of what, when, and for whom (employer, school, personal etc.)

Rate your comfort level with Word

1 2 3 4 5
Poor Excellent

Microsoft Excel? Yes _____ No _____

If yes, please give examples of what, when, and for whom (employer, school, personal etc.)

Rate your comfort level with Excel

1 2 3 4 5
Poor Excellent

Microsoft Outlook? Yes _____ No _____

If yes, please give examples of what, when, and for whom (employer, school, personal etc.)

Rate your comfort level with Outlook

1 2 3 4 5
Poor Excellent

Microsoft PowerPoint? Yes _____ No _____

If yes, please give examples of what, when, and for whom (employer, school, personal etc.)

Rate your comfort level with PowerPoint

1 2 3 4 5
Poor Excellent

Why are you seeking Computer Training?

How did you hear about us?

If you were referred to us; by who?

Do you have computer access at home? Yes_____ No_____

Phone #: _____

Thank you for taking your time to fill out this application form. There is a wait list and if approved we will contact a telephone interview to match your skill level to appropriate class and inform you when the next class starts.

Classes start on Mondays to Fridays 9:11:45 a.m. Afternoons are open lab for those who do not have computers and internet at home.

Please note failure to show up for two (2) classes is an automatic dropout and your seat would be given to someone else.