

**The Salvation Army
Victoria Community & Family Services
Fiscal Year 4/1/2007 - 3/31/2008**

Description	Budget Annual	Actual YTD
I N C O M E		
INCOME SUBJECT TO M.S.A.*		
EXTERNAL INCOME SUBJECT TO M.S.A.		
Donations	\$115,000.00	\$114,083.05
Rent Income	\$13,000.00	\$12,999.96
Bank Interest	\$3,000.00	\$4,849.61
Government Grants & Subsidies	\$24,000.00	\$23,010.00
TOTAL EXTERNAL OPERATING INCOME	\$155,000.00	\$154,942.62
PROGRAM SPECIFIC INCOME SUBJECT TO M.S.A.		
Family Services Specific Income	\$10,000.00	\$45,106.51
Client Fees	\$2,000.00	\$875.00
Kettle Income	\$165,000.00	\$132,594.25
Kettle Sponsorship	\$10,000.00	\$12,000.00
TOTAL PROGRAM SPECIFIC INCOME	\$187,000.00	\$190,575.76
TOTAL EXTERNAL INCOME SUBJECT TO M.S.A.	\$342,000.00	\$345,518.38
INTERNAL INCOME SUBJECT TO M.S.A.		
Legacy Allocation	\$380,000.00	\$300,000.00
Interest from Deposit Account	\$1,000.00	\$1,405.12
Grants from THQ	\$0.00	\$125.00
TOTAL INTERNAL INCOME SUBJECT TO M.S.A.	\$381,000.00	\$301,530.12
TOTAL INCOME SUBJECT TO M.S.A.	\$723,000.00	\$647,048.50
INCOME NOT SUBJECT TO MSA		
EXTERNAL INCOME - NON MSA		
Gifts In Kind	\$280,000.00	\$279,849.39
Client Camp Fees	\$6,000.00	\$4,170.00
Government Grants - Specified	\$55,000.00	\$42,487.06
TOTAL EXTERNAL INCOME - NON MSA	\$341,000.00	\$326,506.45
INTERNAL INCOME - NON MSA		
Grants From Corps Sections	\$0.00	\$100.00
Other Internal Non-MSA Income	\$700.00	\$0.00
TOTAL INTERNAL INCOME - NON MSA	\$700.00	\$100.00
TOTAL INCOME NOT SUBJECT TO MSA	\$341,700.00	\$326,606.45
TOTAL INCOME	\$1,064,700.00	\$973,654.95

EXPENSES**TOTAL PERSONNEL EXPENSES** **\$482,000.00** **\$474,469.30****GENERAL OPERATIONS**

Advertising & Promotion	\$600.00	\$738.80
Association & Membership Fees	\$500.00	\$370.00
Books, Literature & Software	\$2,000.00	\$1,799.83
Special Event Costs	\$1,300.00	\$780.05
Couriers & Postage	\$2,000.00	\$1,101.49
Fax, Internet, & Telephone	\$10,000.00	\$9,708.19
Office Supplies, Printing & Stationery	\$4,500.00	\$5,640.41
SA Publications Purchases	\$250.00	\$333.00
Meals	\$6,000.00	\$5,984.11
Bank, Payroll & Ceridian Charges	\$600.00	\$746.07
Conventions, Conferences & Retreats	\$5,000.00	\$4,012.79
Education & Training	\$4,000.00	\$4,715.00
Gifts & Presentations	\$1,500.00	\$1,544.43
Special Guests Costs	\$500.00	\$556.52
Parking & Travel	\$6,000.00	\$7,284.44
Vehicle (Program) Expenses	\$15,500.00	\$7,151.75
Crafts & Recreation	\$200.00	\$0.00
Evangelism & Outreach	\$100.00	\$37.45
Food & Kitchen Supplies	\$1,500.00	\$1,476.37
Other Misc. Expenses	\$1,700.00	\$1,621.62

TOTAL GENERAL OPERATING EXPENSES **\$63,750.00** **\$55,602.32****PROGRAM SPECIFIC EXPENSES**

Client Assistance	\$180,000.00	\$178,069.61
Christmas Assistance	\$230,000.00	\$229,643.28
Camp Programs	\$12,000.00	\$9,938.03
Other FS Specific Expenses	\$2,000.00	\$1,399.49

TOTAL PROGRAM SPECIFIC EXPENSES **\$424,000.00** **\$419,050.41****FURNITURE & EQUIPMENT**

Minor Office Equipment	\$1,300.00	\$1,740.92
Equipment Rental/Lease	\$2,500.00	\$3,521.73
Equipment Maintenance & Repair	\$1,900.00	\$826.43
Office Furniture	\$2,000.00	\$1,908.10
Computer Equipment & Maint.	\$4,000.00	\$5,417.59
Other Equipment or Furniture	\$2,000.00	\$1,367.31

TOTAL FURNITURE & EQUIPMENT **\$13,700.00** **\$14,782.08****PROPERTY MAINTENANCE**

Insurance & Taxes	\$200.00	\$120.00
Janitorial Expenses	\$3,000.00	\$6,848.69
Property Maintenance & Repairs	\$3,000.00	\$1,604.78
Waste Disposal	\$2,500.00	\$2,418.54
Utilities	\$13,000.00	\$13,650.60
Rent/Carrying Charges	\$6,300.00	\$6,300.00

Grounds/Parking/Pool Maintenance and Repairs	\$750.00	\$304.42
Other Property Expenses	\$1,000.00	\$1,644.58
TOTAL PROPERTY MAINTENANCE	\$29,750.00	\$32,891.61
HEADQUARTERS SUPERVISION		
Management Support Assessment	\$50,000.00	\$50,000.00
TOTAL HEADQUARTERS SUPERVISION	\$50,000.00	\$50,000.00
GRANTS & ALLOCATIONS		
Other Grants & Allocations	\$1,500.00	\$500.00
TOTAL GRANTS & ALLOCATIONS	\$1,500.00	\$500.00
TOTAL EXPENSES	\$1,064,700.00	\$1,047,295.72
NET SURPLUS/(DEFICIT)**	\$0.00	(\$73,640.77)

* M.S.A. is an abbreviation for Management Support Assessment. This is money paid to our Divisional Headquarters in Burnaby. The money is spent to support our head office in the provision of: policy development, resource management (both human & financial), advice and consultation in specialized areas, & ongoing review and evaluation of programs and personnel. Some income is subject to assessment, while other sources of income are exempt. The cap on MSA is \$50,000.00.

** The annual deficit was covered by cash in our bank account from previous years. The deficit was caused by a reduction in our Legacy Allocation from our headquarters by \$80,000.00 due to cash on hand.